



The City of
OKLAHOMA CITY
 DEPARTMENT OF FINANCE
 City Treasurer's Office

INDIVIDUAL EXEMPTION FORM

By completing and signing this form I am attesting to the fact that I am exempt from the payment of The City of Oklahoma City hotel tax based on one of the following exemptions allowed by City Ordinance:

PLEASE CHECK THE APPROPRIATE BOX

- A *permanent resident*, residing at this hotel for at least thirty (30) consecutive days with permanent residency ending when any break in such residency occurs.
- The United States government or any agency or divisions thereof when paid **directly** by the United States government.
- The State of Oklahoma or any political subdivision thereof when paid **directly** by the State of Oklahoma or any political subdivision.
- Any public school or state-accredited private school when paid **directly** by the school, provided that its primary purpose is not carrying on a business for profit.
- Any church when paid **directly** by the church, provided that its primary purpose is not carrying on a business for profit.

Complete the following information (please print):

Name of Exempt Entity _____

Name of Guest _____

Address, City, State, Zip _____

Contact Phone Number _____ E-Mail Address _____

Method of Payment (Cash, Check, Credit Card) _____

The above information is true and correct to the best of my knowledge.	
Signature	Date

Hotel Use
Hotel Name: _____
Certificate #: _____
Rec'd By & Date: _____