Handbook of Commissioning

Oklahoma Annual Conference
of the
United Methodist Church

The Board of Ordained Ministry

Designed by:
Provisional Membership Committee
Education Committee
Revised August 9, 2017
Commissioning Process, Instructions, and Commissioning Questions

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Requirements and Submissions
for Commissioning as an Elder/Deacon Candidate

Requirements for all candidate documents/submissions:

1. All documents should utilize a basic MLA formatting style. There are many resources on the internet to assist with this task for those unfamiliar with MLA.

2. Documents must be in either a Microsoft Word or Adobe PDF format.

3. Most importantly, label your files with the date and a clear heading for what the document is, and your name. We have developed a simple yet significant way of organizing our records electronically, and we ask that all documents be labeled as follows:

   The name of the document file should be based on this:

   (full year) underscore_(month in two digits)underscore_(day in two digits) space (Title) space (Name).doc

   Example of a sermon manuscript dated for November 1st of 2013, would be:

   2013_11_01 Sermon Your Name.doc

E-mail should be utilized for everything possible, for anything else that you cannot either fill out electronically, or scan into a PDF, you can e-mail to the Board of Ordained Ministry bom@okumc.org.

4. All Videos must be submitted in electronic format.

If there are any problems, questions, comments, or suggestions, contact:

Chuck Nordean - cnordean@okumc.org (405) 530-2007
For Candidates Desiring Entrance into the Oklahoma Annual Conference of the United Methodist Church as a Provisional Member in the Order of Elders

Materials due date, October 15, 2017

The Oklahoma Board of Ordained Ministry will assess the following information in scheduled personal interviews in considering your request for provisional or associate membership in our Conference. The following must be submitted on time and in proper form as outlined below:

1. The Personal Information Sheet
2. Minister’s Biographical Data
3. Your sermon with bibliography, theology of worship, DVD and worship bulletin
4. Your plan and outline for teaching a book of the Bible from the list provided
5. Your assessment for ministry from your local Pastor (Staff) Parish Relation Committee and your assessment for ministry from your Senior Pastor (only if serving on a multi-clergy staff)
6. Your assessment for ministry from your District Superintendent
7. Your completed Medical Exam Form and results of psychological testing and assessment
8. Official transcripts (no copies) from college and seminary
9. Theological School Recommendation Form
10. Complete one copy of Form #114, unless previously provided to the Board
11. Doctrinal Statements

In addition to these, the Board may seek and/or use other information or ask other questions during the interview process. If you have questions contact your Registrar. Contact information can be found at bottom of the Board of Ordained Ministry Web site.

http://www.okumc.org/Ordained_Ministry

Submission of Materials and Format: All submissions shall be distributed through bom@okumc.org

1. PERSONAL INFORMATION SHEET - Appendix

2. MINISTER’S BIOGRAPHICAL DATA
   Form 102 - Found on the conference website – okumc.org/forms/bom
   Please submit this form to: bom@okumc.org

3. SERMON
   Submit your order of worship/bulletin; please state how the order relates to your understanding of the theology of worship (even if you did not order the worship) and preaching. Attach a bibliography. Be sure your name is on each page along with the page number.
Choose one of the following sermon texts: John 20: 1-8; Matthew 7: 21-29; Genesis 3; Romans 12:1-12; I Corinthians 11:17-35, or Mark 1:1-11. Submit a manuscript of the sermon with attached bibliography, one DVD of the worship service where this sermon was actually preached (See instructions for DVD submissions in Appendix F page 83). Do not read the manuscript (unless that is your style). We are interested in hearing you preach! We realize that the spoken and the written sermons may differ somewhat.

4. TEACHING MINISTRY
Develop an original Bible study from the list below. This is to be your original work using resources that must be cited. Your Bible study and its outline must be double-spaced and should be between 5 to 10 pages in length. It should include a bibliography. Your Bible study must also include the following:
--- Course Outline: How many sessions, length of sessions and topics for discussion and a timeline for each segment.
--- Target Audience: Age, gender and number of people in the target group
--- Objectives: What are the learning objectives? Please list the learning objectives at the beginning of the study.

Please provide detailed lesson plans for at least 3 sessions including time plan, teaching technique, resources used and needed (bibliography) and class setting. Each applicant for Provisional Membership will submit this work for Fall Interviews.

Bible study options: Genesis 1-9; Exodus 1-20; Contrast Psalms of Lament with Psalms of Praise; Daniel 1-6; Matthew 1-2 and 21-28; I and II Timothy or Revelation 2-3.

5. ASSESSMENT FOR MINISTRY FROM PPRC (SPRC) & SENIOR PASTOR (IF APPLICABLE)
These forms are on the conference website, okumc.org/forms/bom. It is your responsibility to be sure your (S)PPRC completes this form and returns it to: bom@okumc.org

6. ASSESSMENT FOR MINISTRY FROM DISTRICT SUPERINTENDENT
This form is on the conference website, okumc.org/forms/bom. It is your responsibility to be sure your District Superintendent completes this form and returns it to: bom@okumc.org

7. YOUR COMPLETED MEDICAL EXAM FORM AND RESULTS OF YOUR PSYCHOLOGICAL TESTING AND ASSESSMENT.
It is your responsibility to be sure your Medical Exam Form and your Psychological Tests (done during candidacy) are completed by the appropriate people, secured and returned to: bom@okumc.org. EKG’s are only needed if ordered by your physician.

8. OFFICIAL TRANSCRIPTS (no copies)

9. THEOLOGICAL SCHOOL RECOMMENDATION FORM 109 Found on the conference website, okumc.org/forms/bom.
10. **CANDIDATE’S DISCLOSURE FORM**, Form 114
   Found on the conference website – okumc.org/forms/bom.
   Complete one copy (unless provided previously to the Board. Remember, it must be notorized)

11. **DOCTRINAL QUESTIONS** *(Pg. 10)*
   Place your name and page number on the upper right-hand corner of EVERY page you submit!
   Type each question and give your answer. Each answer should be long enough to give us an understanding of your theology and tell us you have dealt seriously with the question. While we are not looking for textbook answers, we are looking for a complete understanding; including where your theology developed. All quotes should be footnoted, these quotes should not represent more than forty percent of your answers. Your paper should be no longer than 28 pages in length, not counting your bibliography. Any pages beyond 28 will not be considered for assessment. Your paper is to follow MLA Format, 12 pt font, times roman, double-spaced. Include a formal bibliography to your doctrinal statement.

**DOCTRINAL QUESTIONS**
for Ministerial Candidates seeking Elders Orders, Deacon Orders and Desiring Entrance into the Oklahoma Conference of The United Methodist Church as PROVISIONAL MEMBERS

Each candidate shall respond to a written and oral doctrinal examination administered by the conference Board of Ordained Ministry. The examination shall cover the following:

1) Describe your personal experience of God and the understanding of God you derive from biblical, theological, and historical sources.
2) What is your understanding of evil as it exists in the world?
3) What is your understanding of humanity and the human need for divine grace?
4) How do you interpret the statement Jesus Christ is Lord?
5) What is your conception of the activity of the Holy Spirit in personal faith, in the community of believers, and in responsible living in the world?
6) What is your understanding of the kingdom of God; the resurrection; eternal life?
7) How do you intend to affirm, teach and apply Part III of the Discipline (Doctrinal Standards and Our Theological Task) in your work in the ministry to which you have been called?
8) The United Methodist Church holds that the living core of the Christian faith was revealed in scripture, illumined by tradition, vivified in personal experience, and confirmed by reason. What is your understanding of this theological position of the Church?
9) Describe the nature and mission of the Church. What are its primary tasks today?
10) Discuss your understanding of the primary characteristics of United Methodist polity.
11) How do you perceive yourself, your gifts, your motives, your role, and your commitment as a provisional member and commissioned minister in The United Methodist Church?
12) Describe your understanding of diakonia, the servant ministry of the church, and the servant ministry of the provisional member.

13) What is the meaning of ordination in the context of the general ministry of the Church?

14) Describe your understanding of an inclusive church and ministry.

15) You have agreed as a candidate for the sake of the mission of Jesus Christ in the world and the most effective witness of the gospel and in consideration of their influence as ministers, to make a complete dedication of yourself to the highest ideals of the Christian life and to this end agree to exercise responsible self-control by personal habits conducive to bodily health, mental and emotional maturity, integrity in all personal relationships, fidelity in marriage and celibacy in singleness, social responsibility, and growth in grace and the knowledge and love of God. What is your understanding of this agreement?

16) Explain your understanding of the sacraments and the role and significance of the sacraments in the ministry to which you have been called.

17) Indicate in some detail how your close personal relationships affect your ministry.

For Candidates Desiring Entrance into the Oklahoma Annual Conference of the United Methodist Church as a Provisional Member in the Order of Deacons

Materials due date, October 15, 2017

The Oklahoma Board of Ordained Ministry will assess the following information in scheduled personal interviews in considering your request for provisional or associate membership in our Conference. The following must be submitted on time and in proper form as outlined below:
1. **Personal Information Sheet**
2. **Minister’s Biographical Data**
3. **Your Theological Reflection**
4. **Your Sermon**
5. **Your plan and outline for teaching a book of the Bible from the list provided**
6. **Position Description of your Ministry Appointment(s)**
7. **Your assessment for ministry from your local (Staff) Pastor Parish Relation Committee and your assessment for ministry from your Senior Pastor (only if serving on a multi-clergy staff)**
8. **Your assessment for ministry from your District Superintendent**
9. **Your completed Medical Exam Form and results of your psychological testing and assessments**
10. **Official transcripts (no copies) from college and seminary**
11. **Theological School Recommendation Form 109**
12. **Candidates Disclosure Form 114**
13. **Doctrinal Questions**

In addition to these, the Board may seek and/or use other information or ask other questions during the interview process. If you have questions contact your Registrar. Contact information can be found at bottom of the Board of Ordained Ministry Web site. [http://www.okumc.org/Ordained_Ministry](http://www.okumc.org/Ordained_Ministry)

### 1. PERSONAL INFORMATION SHEET

See the Appendix

### 2. MINISTER’S BIOGRAPHICAL DATA

Form 102 – Found on the conference website – okumc.org/resources/forms/BOM

Please submit this form to: bom@okumc.org

### 3. THEOLOGICAL REFLECTION

In detail describe an experience in your ministry that gave evidence of your call to the specialized ministry of a deacon through word and service. If you are in extension ministry include how you are related to a local church; how you connect the church with the world; how you connect the world to the church; and how you provide leadership in the local church. This theological reflection should be not less than 8 pages and not more than 12 pages. All pages should be double-spaced.

### 4. SERMON

Submit your order of worship/bulletin; please state how the order relates to your understanding of the theology of worship (even if you did not order the worship) and preaching. Attach a bibliography. Be sure your name is on each page along with the page number.

Choose one of the following sermon texts: John 20: 1-8; Matthew 7: 21-29; Genesis 3; Romans 12:1-12; I Corinthians 11:17-35, or Mark 1:1-11. Submit a manuscript of the sermon with attached bibliography, 1 DVD of the worship service where this sermon was actually preached (See instructions for DVD submissions in Appendix F pp. 85. Do not read the manuscript (unless that is
your style). We are interested in hearing you preach! We realize that the spoken and the written sermons may differ somewhat.

5. TEACHING MINISTRY
Develop an original Bible study from the list below. This is to be your original work using resources that must be cited. Your Bible study and its outline must be double-spaced and should be between 5 to 10 pages in length. It should include a bibliography. Your Bible study must also include the following:
-- Course Outline: How many sessions, length of sessions and topics for discussion and a timeline for each segment
-- Target Audience: Age, gender and number of people in the target group
-- Objectives: What are the learning objectives? Please list the learning objectives at the beginning of the study.

Please provide detailed lesson plans for at least 3 sessions including time plan, teaching technique, resources used and needed (bibliography) and class setting. Each applicant for Provisional Membership will submit this work for Fall Interviews

Bible study options: Genesis 1-9; Exodus 1-20; Contrast Psalms of Lament with Psalms of Praise; Daniel 1-6; Matthew 1-2 and 21-28; I and II Timothy or Revelation 2-3.

6. CURRENT APPOINTMENT DESCRIPTION
Provide a written position description of your specialized ministry appointment and your secondary appointment if applicable.

7. ASSESSMENT FOR MINISTRY FROM PPRC (SPRC) & SENIOR PASTOR (IF APPLICABLE) Appendix
It is your responsibility to be sure your PPRC (SPRC) completes this form and returns it to: bom@okumc.org

8. ASSESSMENT FOR MINISTRY FROM DISTRICT SUPERINTENDENT
Appendix: It is your responsibility to be sure your District Superintendent completes this form and returns it to: bom@okumc.org.

9. YOUR COMPLETED MEDICAL EXXAM FORM AND RESULTS OF YOUR PSYCHOLOGICAL TESTING AND ASSESSMENT.
It is your responsibility to be sure that your Medical Exam Form and your Psychological Tests are completed by the appropriate people and returned to: bom@okumc.org. EKG’s are only needed if ordered by your physician.

10. OFFICIAL TRANSCRIPTS (no copies)
Please submit this form to: bom@okumc.org
11. THEOLOGICAL SCHOOL RECOMMENDATION FORM
Form 109. Found on the conference website okumc.org/forms/bom

12. CANDIDATE’S DISCLOSURE FORM, Form 114 Found on the conference website—okumc.org/forms/bom. Complete one copy if not previously provided to the board.

13. DOCTRINAL QUESTIONS
Place your name and page number on the upper right-hand corner of EVERY page you submit! Type each question and give your answer. Each answer should be long enough to give us an understanding of your theology and tell us you have dealt seriously with the question. While we are not looking for textbook answers we are looking for a complete understanding including where your theology developed. All citations should be footnoted; citations should not represent more than forty percent of your answers. Your paper should be no longer than 28 pages in length, not counting your bibliography. Any pages beyond 28 will not be considered for assessment. Your paper is to follow MLA Format, 12pt font, New Times Roman, double-spaced. Include a formal bibliography to your doctrinal statement. Your doctrinal questions are below:

DOCTRINAL QUESTIONS
for Ministerial Candidates seeking Elders Orders, Deacon Orders and Desiring Entrance into the Oklahoma Conference of The United Methodist Church as PROVISIONAL MEMBERS

Each candidate shall respond to a written and oral doctrinal examination administered by the conference Board of Ordained Ministry. The examination shall cover the following:

1) Describe your personal experience of God and the understanding of God you derive from biblical, theological, and historical sources.

2) What is your understanding of evil as it exists in the world?

3) What is your understanding of humanity and the human need for divine grace?

4) How do you interpret the statement, Jesus Christ is Lord?

5) What is your conception of the activity of the Holy Spirit in personal faith, in the community of believers, and in responsible living in the world?

6) What is your understanding of the kingdom of God; the resurrection; eternal life?

7) How do you intend to affirm, teach and apply Part III of the Discipline (Doctrinal Standards and Our Theological Task) in your work in the ministry to which you have been called?

8) The United Methodist Church holds that the living core of the Christian faith was revealed in scripture, illumined by tradition, vivified in personal experience, and confirmed by reason. What is your understanding of this theological position of the Church?

9) Describe the nature and mission of the Church. What are its primary tasks today?

10) Discuss your understanding of the primary characteristics of United Methodist polity.
11) How do you perceive yourself, your gifts, your motives, your role, and your commitment as a provisional member and commissioned minister in The United Methodist Church?

12) Describe your understanding of diakonia, the servant ministry of the church, and the servant ministry of the provisional member.

13) What is the meaning of ordination in the context of the general ministry of the Church?

14) Describe your understanding of an inclusive church and ministry.

15) You have agreed as a candidate for the sake of the mission of Jesus Christ in the world and the most effective witness of the gospel and in consideration of their influence as ministers, to make a complete dedication of yourself to the highest ideals of the Christian life and to this end agree to exercise responsible self-control by personal habits conducive to bodily health, mental and emotional maturity, integrity in all personal relationships, fidelity in marriage and celibacy in singleness, social responsibility, and growth in grace and the knowledge and love of God. What is your understanding of this agreement?

16) Explain your understanding of the sacraments and the role and significance of the sacraments in the ministry to which you have been called.

17) Indicate in some detail how your close personal relationships affect your ministry.
Commissioning Forms & Commissioning Questions

Personal Information Sheet

District Superintendent’s Assessment

Senior Pastor Assessment

Staff/Pastor Parish Relations Committee Assessment

Personal Information Sheet
Request for Provisional Membership in the Oklahoma Conference

Date _____________________________

Full Name ___________________________________
Birth date _____________________________ Age ____________________

Mailing Address ____________________________________________

Telephone Numbers: Home_______________ Church__________________
Cell_______________ Email Addresses _____________________________

Home Church_____________________ District ______________________
 Conference _________________________________________________

High School and location ______________________________________
________________________________________________________________

College and location _________________________________________
________________________________________________________________

Seminary and location _________________________________________
________________________________________________________________

Please Post a Picture of yourself here.
District Superintendent’s Assessment
For Those Seeking Commissioning
Oklahoma Conference of The United Methodist Church

To the Candidate: This form is to be completed by the District Superintendent of the church in which you serve. The District Superintendent is to return this form to: Rev. Charles L. Nordean, Director of Clergy Development, 1501 NW 24th St., Oklahoma City, OK 73106 or bom@okumc.org

Please print or type your name below and sign this consent form before delivering this form to your District Superintendent.

Candidate’s Name: __________________________________________
Appointment: _______________________________ For number of years: ______
District: __________________ District Superintendent: _______________________

Please check one: Provisional Deacon ______ Provisional Elder ______

I hereby acknowledge that the District Superintendent’s Assessment for Ministry will be sent to the Director of Clergy Development listed above and to the Board of Ordained Ministry in the Oklahoma Conference of the United Methodist Church.

Signed: ________________________________ Date: ___________________

To the District Superintendent: The Board of Ministry of the Oklahoma Annual Conference requests your assistance in assessing the qualifications of the above candidate for ministry in Oklahoma. The Board’s task is to recommend this candidate for approval or disapproval. Please answer each question thoroughly and remember that this candidate (if approved) will serve a variety of United Methodist churches and extension ministries across Oklahoma for many years. If there are any reasons why this person should not become an ordained minister in The United Methodist Church, please be completely candid with your assessment. If you believe this person to be an excellent candidate, let us know. Your assessment is one of several factors used in determining approval or disapproval.

Note: Please type your responses to the assessment questions and submit by e-mail to the Director of Clergy Development. The assessment form is available on the Board of Ordained Ministry website in Word format.
Name of Candidate ___________________________  Date ____________

Please share all of this information with the candidate after you have completed the form.

1. How long has this candidate been in ministry under your supervision?

2. What are this candidate’s professional and personal strengths in ministry?

3. Identify areas in which this candidate needs to be challenged to more effective ministry.

4. Is this candidate effectively and responsibly serving in the position to which they have been assigned? Please elaborate.

5. Is there anything you would like the Board of Ordained Ministry to know about this Candidate?

6. How does the candidate relate to authority -- your authority as District Superintendent? Senior Pastor or Supervisor?

7. Please indicate your recommendation for this candidate’s continuation.
   ___ Commissioning
   ___ Not prepared for Commissioning

   Please state your reasons for or against the commissioning of this candidate.

8. Have you discussed ALL of this information with the candidate? Yes / No

   If you have not discussed this information with the candidate it cannot be considered during the interview process and will not be shared with the committee doing the interview.

Signed ___________________________  Date ____________________
Senior Pastor Assessment
For Those Seeking Commissioning
Oklahoma Conference of the United Methodist Church

To the Candidate: This form is to be completed by the Senior Pastor of the church in which you serve. The Senior Pastor is to return this form to: Charles L. Nordean, Director of Clergy Development

Please print or type your name below and sign this consent form before delivering this form to your Senior Pastor.

Candidate’s Name: ______________________________________________________

Appointment: ___________________________________ For number of years: _____

District: __________________ District Superintendent: _________________________

Please check one: Provisional Deacon ______ Provisional Elder ______

I hereby acknowledge that the Senior Pastor’s Assessment for Ministry will be sent to the Director of Clergy Development listed above and to the Board of Ordained Ministry in the Oklahoma Conference of the United Methodist Church.

Signed: _____________________________ Date: ________________

To the Senior Pastor: The Board of Ministry of the Oklahoma Annual Conference requests your assistance in assessing the qualifications of the above candidate for ministry in Oklahoma. The Board’s task is to recommend this candidate for approval or disapproval. Please answer each question thoroughly and remember that this candidate (if approved) will serve a variety of United Methodist churches and extension ministries across Oklahoma for many years. If there are any reasons why this person should not become an ordained minister in The United Methodist Church, please be completely candid with your assessment. If you believe this person to be an excellent candidate, let us know. Your assessment is one of several factors used in determining approval or disapproval.

Note: We require a handwritten signature, but please type your responses to the assessment questions before printing to sign. The assessment form is available on the Board of Ordained Ministry website in Word format. If possible, you may scan in the form after signing to submit electronically to the Director of Clergy Development at bom.okumc.org. Otherwise, please mail to the same at the Conference Office.

Please submit electronically to: bom@okumc.org, or one of the following:
Postal: Rev. Charles L. Nordean, Director of Clergy Development
United Methodist Ministry Center, 1501 NW 24th St, Oklahoma City, OK 73106
Fax: (405) 530-2049
Senior Pastor Assessment for Ministry
Oklahoma Conference of the United Methodist Church

Name of Candidate ___________________________  Date ______________

Please share all of this information with the candidate after you have completed the form.

1. Please describe this candidate’s communication skills and style as a leader in ministry.

2. What are this candidate’s professional and personal strengths in ministry?

3. Identify areas in which this candidate needs to be challenged to more effective ministry.

4. Describe this candidate’s responsibilities in ministry at your church. If he/she effective? Is there anything you would like the Board of Ordained Ministry to know about this Candidate?

5. How does the congregation receive the ministry of this candidate?

6. Please indicate your recommendation for this candidate’s continuation.
   ___ Commissioning
   ___ Not prepared for Commissioning

Please state your reasons for or against the commissioning of this candidate.

4. Have you discussed ALL of this information with the candidate? Yes / No

If you have not discussed this information with the candidate it cannot be considered during the interview process and will not be shared with the committee doing the interview.

Name (please print) ___________________________

Signed _____________________________  Date _____________________
Staff or Pastor/Parish Relations Committee Assessment
For Those Seeking Commissioning
Oklahoma Conference of The United Methodist Church

To the Candidate: This form is to be completed by the Staff or Pastor/Parish Relations Committee of the church or ministry location in which you serve. The Committee is to return this form to the Director of Clergy Development at bom@okumc.org
Please print or type your name below and sign this consent form before delivering this form to your Staff or Pastor/Parish Relations Committee.

Candidate’s Name: ______________________________________________________

Appointment: __________________________________ For number of years: ____

District: __________________ District Superintendent: _______________________

Please check one: Provisional Deacon _____ Provisional Elder _____

I hereby acknowledge that the Staff or Pastor/Parish Relations Committee’s Assessment for Ministry will be sent to the Director of Clergy Development at the email listed above and to the Board of Ordained Ministry in the Oklahoma Conference of the United Methodist Church.

Signed: _______________________________ Date: _______________________

To the PPR/SPRC: The Board of Ministry of the Oklahoma Annual Conference requests your assistance in assessing the qualifications of the above candidate for ministry in Oklahoma. The Board’s task is to recommend this candidate for approval or disapproval. Please answer each question thoroughly and remember that this Candidate (if approved) will serve a variety of United Methodist churches and extension ministries across Oklahoma for many years. If there are any reasons why this person should not become an ordained minister in The United Methodist Church, please be completely candid with your assessment. If you believe this person to be an excellent candidate, let us know. Your assessment is one of several factors used in determining approval or disapproval.

Note: We require a handwritten signature, but please type your responses to the assessment questions before printing to sign. The assessment form is available on the Board of Ordained Ministry website in Word format. If possible, you may scan in the form after signing to submit electronically to the Director of Clergy Development.

Please submit electronically to: bom@okumc.org, or one of the following:
Postal: Rev. Charles L. Nordean, Director of Clergy Development
United Methodist Ministry Center, 1501 NW 24th St, Oklahoma City, OK 73106
Fax: (405) 530-2049

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Staff or Pastor/Parish Relations Committee Assessment
For Those Seeking Commissioning
Oklahoma Conference of The United Methodist Church

Name of Candidate _________________________________ Date ________________

Please complete the following questions as a committee.
Please share all of this information with the candidate after you have completed the form.

1. How long has this candidate been in ministry with you?

2. Does this candidate encourage positive social relationships? Give an example:

3. Describe this candidate’s skills and strengths in ministry.

4. What area/s in his/her ministry need improvement?

5. How does the candidate use and/or encourage the use of United Methodist literature and resources?

6. How does the candidate deal with criticism and/or differences of opinion? Give an example.

7. Have you discussed ALL of this information with the candidate? Yes / No
   If you have not discussed this information with the candidate it cannot be considered during the interview process and will not be shared with the committee performing the interview

What is your recommendation for this candidate?
   _____ Commissioning
   _____ Not prepared for Commissioning

Committee members (Please print and sign) _________________________, chair
__________________________  ____________________________
__________________________  ____________________________
__________________________  ____________________________
